



CHICHESTER COLLEGE SPORTS CENTRE

CHRISTMAS HOLIDAY CLUB

Monday 22nd December - Wednesday 24th December

FREQUENTLY ASKED QUESTIONS

FOR THE FULL LIST OF FAQs VISIT OUR WEBSITE -
WWW.CHICHESTERCOLLEGE/THESPORTSCENTRE/HOLIDAYCLUB

HOW DO I MAKE A BOOKING?

BOOKING ONTO OUR HOLIDAY CLUB COULDN'T BE SIMPLER!
YOU CAN NOW BOOK ONLINE IF YOU'RE A RETURNING CUSTOMER PAYING BY CARD VIA -
[HTTPS://SPORTSCENTREBOOKINGS.CHICHESTER.AC.UK/STELLAR3/STELLAR3/#/](https://SPORTSCENTREBOOKINGS.CHICHESTER.AC.UK/STELLAR3/STELLAR3/#/)

ALTERNATIVELY, GIVE OUR RECEPTION TEAM A CALL ON 01243 812936 TO RESERVE YOUR CHILD'S PLACE.

WE RECOMMEND DISCUSSING WHAT SESSIONS AND ACTIVITIES YOUR CHILD WOULD LIKE TO ATTEND BEFORE BOOKING. IF YOU'RE UNSURE, OUR FRIENDLY TEAM WILL BE HAPPY TO HELP.

RECEPTION OPENING HOURS:
MONDAY TO FRIDAY: 7:00AM – 9:00PM
SATURDAY TO SUNDAY: 9:00AM – 4:00PM

FOR BOOKING QUERIES, YOU CAN ALSO EMAIL PEARSONM@CHICHESTER.AC.UK.

HOW CAN I PAY?

WE ACCEPT THE FOLLOWING PAYMENT METHODS:

CASH OR CARD – FULL PAYMENT IS REQUIRED AT THE TIME OF BOOKING.
ONLINE PAYMENT – RETURNING CUSTOMERS CAN BOOK AND PAY BY CARD VIA OUR ONLINE BOOKING SYSTEM.
CHILDCARE VOUCHERS OR TAX-FREE CHILDCARE – YOU CAN USE VOUCHERS AS FULL OR PART PAYMENT.
PLEASE CONTACT YOUR CHILDCARE VOUCHER PROVIDER TO FORWARD PAYMENT TO US. WE'LL PROVIDE OUR ACCOUNT DETAILS WHEN YOU BOOK.

PAYMENTS SHOULD BE PROCESSED WITHIN 48 HOURS OF BOOKING.

IF YOU'D LIKE TO DISCUSS PART PAYMENTS OR SPECIAL ARRANGEMENTS, PLEASE EMAIL PEARSONM@CHICHESTER.AC.UK.

ARE THERE ANY FORMS ON ARRIVAL?

YES. ON YOUR CHILD'S FIRST DAY, YOU'LL BE ASKED TO COMPLETE A CONTACT CARD WITH EMERGENCY CONTACT DETAILS, MEDICAL INFORMATION, AND ANY ALLERGIES.

PLEASE ALLOW AROUND 5 MINUTES TO FILL THIS IN DURING YOUR FIRST DROP-OFF.

WHAT SHOULD MY CHILD BRING TO HOLIDAY CLUB?

PLEASE MAKE SURE YOUR CHILD COMES PREPARED FOR A FUN AND ACTIVE DAY!

WE RECOMMEND BRINGING:

- A BALANCED PACKED LUNCH
- A REUSABLE WATER BOTTLE
- COMFORTABLE CLOTHING SUITABLE FOR ACTIVITY
- CLOSED-TOE SHOES (TRAINERS PREFERRED)
- WEATHER-APPROPRIATE ITEMS – SUCH AS A COAT, HAT, OR SUNSCREEN

DURING WARMER MONTHS, PLEASE APPLY SUN CREAM BEFORE ARRIVAL.

WE'LL ENSURE CHILDREN ARE TOPPED UP THROUGHOUT THE DAY.

IF YOUR CHILD NEEDS A SPECIFIC BRAND, PLEASE NOTE THIS ON THEIR CONTACT CARD.

CHILDREN ARE WELCOME TO BRING A SMALL AMOUNT OF MONEY TO USE AT THE SPORTS CENTRE SHOP; HOWEVER, THIS IS COMPLETELY OPTIONAL AND AT THE PARENT'S DISCRETION.

TO PROMOTE HEALTHY HABITS AND FAIRNESS FOR EVERYONE:

- CHILDREN ARE NOT PERMITTED TO MAKE PURCHASES UNTIL AFTER THEY HAVE FINISHED THEIR LUNCH.
- ENERGY DRINKS ARE STRICTLY NOT ALLOWED TO BE PURCHASED OR CONSUMED AT HOLIDAY CLUB.
- CHILDREN ARE NOT ALLOWED TO BUY ITEMS FOR OTHER CHILDREN UNDER ANY CIRCUMSTANCES.

MOBILE PHONE & TABLET POLICY

AT CHICHESTER COLLEGE HOLIDAY CLUB, WE UNDERSTAND THAT MOBILE PHONES AND TABLETS HAVE BECOME A BIG PART OF EVERYDAY LIFE FOR CHILDREN AND FAMILIES. THEY'RE USEFUL FOR STAYING IN TOUCH, TAKING PHOTOS, OR LISTENING TO MUSIC – AND WE RESPECT THAT.

HOWEVER, TO MAKE SURE ALL CHILDREN CAN FULLY ENJOY THEIR SESSIONS, STAY ENGAGED, AND KEEP SAFE, WE HAVE A FEW SIMPLE RULES ABOUT WHEN AND HOW DEVICES CAN BE USED DURING THE DAY.

WHEN DEVICES CAN AND CANNOT BE USED

NO DEVICES DURING ACTIVITY SESSIONS

DEVICES ARE NOT PERMITTED DURING SESSION TIMES (9:00–12:00 & 1:00–4:00) TO HELP EVERYONE STAY FOCUSED, SAFE, AND DISTRACTION-FREE.

THE ONLY EXCEPTION IS IF A SESSION SPECIFICALLY REQUIRES A PHONE OR TABLET (FOR EXAMPLE, A DIGITAL PHOTOGRAPHY OR MEDIA ACTIVITY). THIS WILL ALWAYS BE CLEARLY STATED ON YOUR BOOKING FORM.

PERMITTED TIMES FOR DEVICE USE

CHILDREN MAY USE THEIR PHONES OR TABLETS AT THE FOLLOWING TIMES:

- BEFORE SESSIONS (SUNRISE CLUB)
- LUNCH BREAK (12:00–1:00)
- AFTER 4:00PM (UNTIL COLLECTION)

IF DEVICES ARE USED DURING SESSIONS

IF A CHILD IS FOUND USING THEIR PHONE OR TABLET DURING SESSION TIME, THE DEVICE WILL BE COLLECTED BY A MEMBER OF STAFF AND RETURNED AT THE NEXT PERMITTED PERIOD (E.G. LUNCHTIME OR 4PM).

INAPPROPRIATE USE OF DEVICES

WE AIM TO CREATE A SAFE AND INCLUSIVE ENVIRONMENT FOR ALL AGE GROUPS.

IF WE BELIEVE A DEVICE IS BEING USED INAPPROPRIATELY – FOR EXAMPLE:

- WATCHING OR SHARING UNSUITABLE VIDEOS
- PLAYING AGE-INAPPROPRIATE GAMES
- PLAYING LOUD MUSIC OR USING OFFENSIVE LANGUAGE/CONTENT

...THE DEVICE WILL BE CONFISCATED IMMEDIATELY AND RETURNED ONLY WHEN STAFF FEEL IT IS APPROPRIATE.

IN SOME CASES, THIS MAY MEAN THE DEVICE IS HANDED DIRECTLY TO A PARENT AT PICK-UP OR AT THE END OF THE DAY.

ADDITIONAL GUIDELINES

WE RECOMMEND THAT ALL DEVICES ARE CLEARLY LABELLED WITH THE CHILD'S NAME.

THE HOLIDAY CLUB CANNOT ACCEPT RESPONSIBILITY FOR LOST, DAMAGED, OR STOLEN DEVICES, SO WE ADVISE CHILDREN TO KEEP THEM SAFELY IN THEIR BAGS WHEN NOT IN USE.

CHILDREN SHOULD NOT TAKE PHOTOS OR VIDEOS OF OTHER CHILDREN OR STAFF AT ANY TIME WITHOUT PERMISSION.

OUR AIM

WE KNOW THAT PHONES AND TABLETS ARE A MODERN NECESSITY, AND OUR GOAL ISN'T TO BAN THEM COMPLETELY – BUT TO HELP CHILDREN LEARN WHEN AND HOW TO USE THEM APPROPRIATELY.

BY SETTING THESE BOUNDARIES, WE CAN MAKE SURE EVERYONE HAS FUN, STAYS SAFE, AND ENJOYS EACH DAY TO THE FULLEST.

IF YOU HAVE ANY QUESTIONS ABOUT OUR DEVICE POLICY, PLEASE FEEL FREE TO CONTACT US AT PEARSONM@CHICHESTER.AC.UK.

MONDAY 22ND DECEMBER

Session	Age	Activity	Price	Tick
8-9am	8-14	Sunrise	£2	
9-12pm	8-14	Fun House - Christmas Edition	£16	
12-1pm	8-14	Lunch (Please Bring A Packed Lunch)	-	
1-4pm	8-14	4 Corner Fort Wars	£16	
4-6pm	8-14	Twilight - No Food	£6	
4-6pm	8-14	Twilight - Hot Meal	£12	



TUESDAY 23RD DECEMBER

Session	Age	Activity	Price	Tick
8-9am	8-14	Sunrise	£2	
9-12pm	8-14	Duvet Day A day of movies, hot chocolate and Christmas fun! Children are more than welcome to come in there Christmas PJs...The staff will be!!! Pick Up & Drop Off available throughout the whole day	£30	
12-1pm	8-14			
1-4pm	8-14			
4-6pm	8-14	Twilight - No Food	£6	
4-6pm	8-14	Twilight - Hot Meal	£12	

WEDNESDAY 24TH DECEMBER

Session	Age	Activity	Price	Tick
8-9am	8-14	Sunrise	£2	
9-12pm	8-14	Christmas Eve Special Christmas fun and games throughout the day. Pick Up & Drop Off available throughout the whole day	£25	
12-1pm	8-14			
1-4pm	8-14			

CONTACT INFORMATION

CHILD'S NAME			
D.O.B			
			
			

ALL PARENTS/ GUARDIANS WILL BE REQUIRED TO FULLY COMPLETE A CONTACT CARD.

BY SIGNING THE CONTACT CARD, YOU CONSENT TO THE 'HOLIDAY CLUB TERMS & CONDITIONS'. PLEASE FAMILIARISE YOURSELF WITH THESE. ADDITIONAL COPIES CAN BE FOUND AT THE SPORTS CENTRE ALONG WITH OUR POLICIES & PROCEDURES.

IF YOU WISH TO CANCEL A SESSION, WE WILL REQUIRE A MINIMUM OF 7 DAYS' NOTICE IN ORDER TO QUALIFY FOR A REFUND, WITHIN 7 DAYS' A CREDIT WILL BE ISSUED.

THE SPORTS CENTRE HOLIDAY CLUB OPERATE A 'NO PHONES' POLICY DURING SESSIONS. IF THE CHILDREN WISH TO USE THEIR PHONES THEY MUST FIRST ASK A MEMBER OF STAFF.

PERSONAL INFORMATION, WHICH YOU SUPPLY ON THIS FORM, WILL BE USED FOR PROCESSING AND KEPT IN LINE WITH THE COLLEGE RETENTION POLICY. THIS INFORMATION WILL BE KEPT IN ACCORDANCE WITH CURRENT DATA PROTECTION LEGISLATION AND IN LINE WITH THE COLLEGE DATA PROTECTION NOTICE AND POLICY WHICH CAN BE FOUND ON OUR WEBSITE.

PAYING VIA
CHILDCARE VOUCHERS

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DATE

/ /

PAID UPON BOOKING

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DATE

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ADDITIONAL
INFORMATION

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PARENT
GUARDIAN
INFORMATION