

Wednesday 10th September 2025

Google Classroom Information for Primary Parents

Dear CFS Primary parents and carers,

Your child has now been invited to their new Google Classroom for 2025–2026 with their new teachers. In the primary phase, we use Google Classroom to share homework, learning from school, reminders, and other useful information. It's a quick way to keep you updated, but please note that official school communications will still come via email.

To make access easier, we recommend downloading the **Google Classroom app** and turning on notifications. If you have more than one child at CFS, we can link their classrooms to one account so you'll receive updates in one place. To set this up, please contact Mrs Tunnicliffe on the email below. Google Classroom can also be accessed on a browser at: <https://classroom.google.com/>

To access Google Classroom, please log in using your child's **Chichester Free School account**. The classroom should appear on the Home screen once you're signed in. If you use your own Google account, you won't be able to see or join the classrooms. If you're ever asked for a 'Class Code', it usually means you're logged into the wrong (non-CFS) account.

Logins are as follows:

Reception = 37 + first initial + surname + @chichesterfreeschool.org.uk

Year 1 = 36 + first initial + surname + @chichesterfreeschool.org.uk

Year 2 = 35 + first initial + surname + @chichesterfreeschool.org.uk

Year 3 = 34 + first initial + surname + @chichesterfreeschool.org.uk

Year 4 = 33 + first initial + surname + @chichesterfreeschool.org.uk

Year 5 = 32 + first initial + surname + @chichesterfreeschool.org.uk

Year 6 = 31 + first initial + surname + @chichesterfreeschool.org.uk

So Joe Bloggs in Year 4 would be: 33jbloggs@chichesterfreeschool.org.uk

Their password is then a **four-digit number** which is the DDMM of their Date of Birth so someone born on the 25th December would be 2512, or someone born on the 1st January would be 0101.

Please note: Google classroom communication is only one-way, so teachers can post information and reminders but there is no facility to reply on this platform. If you need to discuss anything with any member of staff, please do so at the beginning or end of the school day as possible for your year group or by following the links on the [Who do I contact if...?](#) section of our website.

If you have any queries or issues in logging into Google Classroom please contact me, Mrs Tunnicliffe, at ctunnicliffe@chichesterfreeschool.org.uk or your child's class teacher.

Kind regards,

Mrs Claire Tunnicliffe

Assistant Head (Primary): Primary Teaching & Learning