

<b>Date:</b>	2 <sup>nd</sup> October 2018. 7pm
<b>Venue:</b>	CFS, Seniors Dining Hall, THE CONVENT!
<b>Apologies:</b>	Claire Mills, Jemma Robinson, Heide Williams, Jo Golby
<b>Reps Stepping down:</b>	Wendy Pope, Sarah Boote Cooke, Bev Odell, Aimee Francis, Nicki Hughes, Neil Patel, Alyson Livesey
<b>New Appointments:</b>	Rachel Sanders (Y12), Jo Golby (Y11), Emma Nichols (Y7), Morag Hill (Y4), Louise Streeter (Y3), Emma Keen (Y R), Heide Williams (Y R)

## 1. Parent Forum Business

### Transition of Reps

We said goodbye to a number of old faces on the Forum, thank you to all Interim Reps who have served on the Forum for so long & have contributed so much. We welcome 7 new Reps and look forward to showing them the ropes as quickly as possible so that they are able to help other parents with any questions or issues that arise.

Due to changes in the Forum, we still have positions available for years 7, 5 & 2, and in addition to this, following the next Forum meeting on 29<sup>th</sup> November, also in Yrs 12 & 9. If anybody is interested in joining us please email:

parentforumchair@chichesterfreeschool.org.uk\*

### Outline of how the Forum operates

The purpose of the Forum is to open up communication lines between CFS families & the School in order to help parents get any issues resolved quickly & easily as well as to make school aware of anything that would be useful for them to address through the weekly newsletters or via direct communications.

PF Meetings are held usually once every 1/2 term at school in the evenings & these tend to focus on 1 or 2 specific subjects. Between meetings Reps monitor the Parent Rep email account (at least once a week) & help forward or direct parents' issues or queries to the appropriate person in school. Where necessary items are sent to the Chair of the Forum to raise with Senior Leadership Team.

### Election of new Chair & Vice-Chair

Kathryn Christopher & Jo Johnstone will step down as Chair and Vice Chair at the end of this term, and also from the Forum. Emma Randall (Y1 Rep) is taking up the position of Chair & Claire Mills (Y9 Rep) will be Vice from January 2019.

## 2. Update on CFS Communications Plan

Mrs Clough explained that CFS is working to put together a whole school 'Communications Plan'. They want to start discussion with key stakeholders of the School, (including Student Council, parents/carers, teachers, staff & governors) to help formulate the best plan for doing this to ensure clear and easy communication between all parties. They hope to be able to share further details of this next term. The Forum welcomes this approach & will continue to review & refine how we work in order to be a useful part of the communications process.

### **3. CFS Mobile Phone Policy Discussion**

The SLT is looking to update CFS's mobile phone policy for students. Mrs Williams highlighted a number of issues that have arisen and why they feel that they need to update the current policy. Current Policy is:

- All children are allowed to bring mobiles for the journey to and from school.
- Primary children must hand their phones in for the duration of the school day.
- Secondary students are allowed access to their phones during breaks but not during lessons unless expressly given permission by the teacher.

The problem broadly fall in to 2 camps, 'Lack of Real Life Communication' – students are either talking to each other or their parents by text or email and not engaging with each other away from their phones & secondly 'Social Media Concerns'. The pastoral team have specifically asked for this to be addressed in this week's Safeguarding section in the Newsletter as it continues to cause real problems for young people with the expectations and pressures it brings.

The Forum split up in to 5 smaller groups to discuss the following 2 main questions "What access do we think CFS Students should have to mobile phones during the day?" & "How do we effectively implement any changes that are made?" Ideas & suggestions were recorded on large sheets and handed back to SLT to consider. At the end of the session, each group summarised the findings from their table to share with the room.

There were a range of very different ideas about how much children should be allowed on their phones, sometimes varying by age. Everybody agreed on the importance of educating children & parents about phone use & Social Media and discussed how best to achieve this. School Council will be consulted to provide feedback from Students. Parent Forum has suggested that CFS survey a wider number of parents if possible in order to get a broader view of opinion.

Meeting Closed 8:30pm.

Next Meeting 29<sup>th</sup> November 2018

#### **PLEASE SCROLL DOWN FOR**

LIST OF ITEMS RAISED VIA FORUM

PARENT FEEDBACK

MEETING ATTENDANCE

**\*PLEASE NOTE NEW PARENT FORUM CHAIR EMAIL ADDRESS.**

**Parent Forum Items Raised October 2018**  
Meeting 2<sup>nd</sup> October 2018

**Parent Questions/Issues**  
**School Response**  
**Parent Forum Comment**

**WHOLE SCHOOL**

Issue	Source	Follow Up?
<p><b>UNIFORM.</b></p> <ul style="list-style-type: none"> <li>• How do parents access sample sizes to try on before ordering?</li> <li>• When will delivery to school be available?</li> <li>• Will returns via school be possible?</li> <li>• Delivery charges have been reduced but SC website is still showing old charges which is causing confusion.</li> </ul> <ul style="list-style-type: none"> <li>• We have samples here for students to try on, just finalising how this will operate and will share with parents in newsletter of 5.10.18</li> <li>• Delivery to school is now available as a free of charge option on the uniform website.</li> <li>• Returns via school is not viable as we would have to administer the return and pay for the carriage. The School Colours returns policy is typical of online retailers. Purchase the replacement, send back the wrong item for credit. The cost of return is payable by the buyer.</li> <li>• Delivery charges were reduced whilst they could not offer the deliver to school option. They have now reverted to the standard prices.</li> <li>• <b>PF have asked School to renegotiate cost of delivery as we feel that the current costs are too high &amp; unjustifiable. Apparently this is not possible.</b></li> </ul>	9,5,1	-
<p><b>OUTSIDE SPACE.</b></p> <ul style="list-style-type: none"> <li>• How is the space outside currently allocated between Seniors &amp; Primary? Seniors do not seem to have very much.</li> <li>• Is the current situation temporary or how it will always be?</li> <li>• Is football restricted amongst certain year groups in Primary?</li> </ul> <ul style="list-style-type: none"> <li>• Seniors have separate break times to primary so they have full use of outdoor space at these times. MUGA may have lesson so not always free to primary when their break</li> <li>• The situation has evolved as we have revised break times so no overlap</li> <li>• Football is on a rotation so that all years get to play one day at a time so that we can allocate a member of staff to monitor the games.</li> </ul>		-
<p><b>BUSES.</b></p> <ul style="list-style-type: none"> <li>• There still seems to be an issue with regard to enough provision being offered in the afternoons. Do School have any update from Stagecoach?</li> </ul> <ul style="list-style-type: none"> <li>• We are in touch with Stagecoach and have already had a meeting at school with two new key members of their management team. They understand our concerns and are looking to see what enhanced offer they can provide, particularly with reference to the 600 route south at end of the day. They are looking at the possibility of an additional route, but this is a much more involved matter and agreement at the highest level and a 10 -12 week notice period to start any new service, or even a duplicate service as laid down by their regulator, the Traffic Commissioner.</li> </ul>		Monitor

<p>We will keep you posted as their plans become clearer. We have impressed upon them the importance of 'getting this right' before they lose the business as families look to alternative arrangements.</p>		
<p><b>GRAND OPENING.</b></p> <ul style="list-style-type: none"> <li>• Is this still happening on 5<sup>th</sup>? Can Parents still come &amp; have a look round on the 6<sup>th</sup></li> <li>• No, looking again at date. There will be dates shared for Year 8, 9 and 10 to tour at 1715-1800 after school before half-term. We had hoped that the 6 October would be a date for parents to tour who have been unable to attend the sessions advertised for their year group, but the delays to get access to the building have meant that we have decided to defer this date so staff can get in and sort areas such as Early Years etc - please bear with us as we find another date. The 10 Oct is for Prospective Year 7 only - we already have c400 booked in and the event is now full.</li> </ul>		-
<p><b>Congestion on Site in the afternoons.</b></p> <ul style="list-style-type: none"> <li>• There have been ongoing conversations as to how to improve the congestion. Our prime focus is the safety of the pupils and we are not happy without the current situation. Cars are travelling too fast on site and too many parents are not carsharing. We have considered more staggered times, but this won't help as we have many who do carshare or have siblings across different phases. Bringing cars further onto the school grounds has been considered, but just increases the safety risks and such areas were not built for this purpose. We are in touch with WSCC Highways and the ESFA for further support and guidance on this matter. Parents arriving before 1530 and 1630 just exacerbate the issue as cars are unable to 'pick up' in the manner that the site was designed.</li> </ul>		Monitor
<p><b>Governors Page on Website.</b></p> <ul style="list-style-type: none"> <li>• Could we have more information about Governors, their role in the school &amp; what they do? Also 2 people mentioned in governing committees who are not listed as governors with no explanation!</li> <li>• Response from Howard Oyns, CFS Chair of Governors:</li> </ul> <p>Many thanks for your question re Governors, there are guidelines issued by the DfE as to what we need to publish on our website. This says:-</p> <p><i>Academy trusts, boards must publish details on their website about each person (including all governors and associate members in maintained schools and all Members, Trustees, individuals on any LGBs and the AO in academy trusts). This information must include any relevant material business or pecuniary interests, including any governance roles in other educational institutions. It must also include any material interests arising from close family relationships between those involved in governance or between them and senior employees.</i></p> <p>What it doesn't set out is how this information should be laid out or what other data - if any - should be included. Therefore, if you look at the info about the Governors at CFS they are distinctly different, and if you look at any Governor data on any school website I am sure you will see a plethora of styles and information. So, for CFS if there are some specific questions you would like to ask or if there is specific information you feel you would like to understand then I suggest you email me direct with your request and I will do my best to provide an appropriate response.</p> <p>As for the point re Governors on committees that are not showing as Governors, this is in fact timing issue as we have had some changes to the Governing Body. In the near future I will ensure we provide full up to date details re the current Board of Governors.</p>		PF to contact Governors

<p><b>PARKING.</b></p> <ul style="list-style-type: none"> <li>Suggestion of using old works area at bottom of footbridge for a car park</li> <li>This is an area we are talking to West Sussex County Council about, but it would require planning as a new entrance would have to be made and this would have to come out onto the Dudmans Road. Given how difficult he has been over the Section 278 agreement and the insistence on a crossing patrol he is unlikely to welcome an entrance onto his roadway. We are continuing to talk with WSCC, but it is not a quick fix option.</li> </ul>		-
<p><b>DUST.</b></p> <ul style="list-style-type: none"> <li>Concern about the health impacts from the dust generated from the quarry which kids have mentioned particularly blowing around at lunchtime.</li> <li>We chose a site next to a quarry. Unfortunately, we cannot control the quarry works or the wind conditions.</li> </ul>		-
<p><b>SHELTER.</b></p> <ul style="list-style-type: none"> <li>Lack of shelter &amp; children being outside in the rain for up to 30mins at 4.30 whilst parents are queuing to get in the site.</li> <li>Children are expected to bring suitable coats to school every day to protect them from the weather. School are still refining the pick-up process with a view to reducing the amount of time parents spend queuing to get on site. If people are concerned about this in the meantime they can always park up &amp; walk over the bridge to meet their children.</li> </ul>	1, 11	
<p><b>Further Procurement of Land for School Use</b></p> <ul style="list-style-type: none"> <li>What future plans are in place regarding buying or leasing surround land to provide more parking and playing fields?</li> <li>As previously mentioned we are talking with both private landowners and WSCC on various parcels of land that could be used for either parking or playing fields. It is not a quick process and so whilst we are working away behind the scenes we have nothing definite we can confirm at the moment.</li> </ul>	4	

## SECONDARY

Issue	Source	Staff
<p><b>DINING.</b></p> <ul style="list-style-type: none"> <li>Lack of space for seniors with packed lunches to eat.</li> <li>Has outside seating been put up now?</li> <li>What is the plan for seniors dining in bad weather?</li> <li>The queues are using swiftly and efficiently and as with any school there will always be a queue at the beginning of lunch. Today all queues for both dining sessions were gone after 15 minutes. This leaves students who are eating a main meal at least 15 minutes to eat and any students who struggle with that are allowed to stay for a bit of tutor to finish off. We are very pleased with the way the students are queuing and responding to the new dining room.</li> <li>The outdoor seating is now up for student to use.</li> <li>Wet weather arrangements are being finalised and will be trialling include indoor spaces/rooms where students can have their packed lunch etc.</li> </ul>	8,9,10	Monitor

<p><b>TRACKSUITS ETC.</b></p> <ul style="list-style-type: none"> <li>Is there any update regarding cold weather PE kit for seniors?</li> <li>The following items have been chosen following pupil feedback: Zermatt fleece for Boys and Girls Moscow tracksuit bottom for Boys Berlin tracksuit bottom for Girls.</li> <li>Mr Collins is now contacting School Colours re the size of the order. He has been asked to give a further parent update via the Secondary Newsletter next week.</li> </ul>		Monitor
<p><b>iPADS.</b></p> <ul style="list-style-type: none"> <li>What is the plan for Yrs 7,10 &amp; 11 to access new iPads?</li> <li>Can we please have basic details of existing schemes for Yrs 8&amp;9 (incl. start &amp; finish dates, details of insurance, what's covered &amp; what's not &amp; tech support procedure)?</li> <li>How long will rebooting iPads take?</li> <li>We will share such details, but we confess this has not been a priority up until now – so bear with us and we will address asap.</li> <li>The details of the start and end dates for payments are: Current Year 10: November 2015 – October 2018 Current Year 9: December 2016 – November 2021 Current Year 8: December 2017 – November 2022</li> <li>The end date for total care is slightly different as it runs from the date the iPad was purchased not the date parents started paying, still looking to confirm these.</li> <li>Rebooting is happening as quickly as pupils are bringing in their iPads, but they have been rather slow to do so!</li> </ul>	7, 8,9, 10, 11	PF to Follow Up
<p><b>LOCKERS.</b></p> <ul style="list-style-type: none"> <li>When will lockers be made available?</li> <li>Lockers for secondary pupils being distributed by week ending 28.09.18.</li> </ul>	11,8	-
<p><b>ACCESS TO TECH DURING SS.</b></p> <ul style="list-style-type: none"> <li>Please confirm whether iPads/phones are allowed to be used during SS for research &amp;/or to access SMHW.</li> <li>Access to SMHW by phone. No use of iPads as all being reconfigured but this will be possible post installing Apple Classroom on student iPads.</li> </ul>	8	-
<p><b>Yr 11 Common Room.</b></p> <ul style="list-style-type: none"> <li>Yr 11 are very disappointed that they have no space specifically allocated to them in the same way that 6<sup>th</sup> Formers do as they believe they were promised this last year. FAQs mention other privileges that will be made available to them instead, could you provide further details of these please?</li> <li>Not aware of any promise of a space. In a year's time we know we will have 120 Y11s and 100+ Sixth Formers, and historically 6th Form is the only group who get a space. We cannot give them inside classrooms as these would need to be supervised (90 students) and we are struggling with duties already. <b>However</b>, we have given Y 11 'first five' dining room rights and are hoping to have a KS4 area of the school (outside) once we have sorted break times with Primary. The idea was to give them the space behind Food Tech. We have asked that they send representatives to Student Council and we will happily discuss their ideas. We would also like to offer them study space at both break times in the library, but need to discuss further.</li> </ul>	11	-

<p><b>Y11 Prom.</b></p> <ul style="list-style-type: none"> <li>• What are the plans for Prom for this year's Y11. Is it possible to form a 'Prom Committee' of teachers, parents &amp; students to plan the event?</li> <li>• Think we need a Chair from Y11 parents with experience and then we are sure we could get a member of staff on board, but having had x 2 false starts, staff not keen to lead.</li> </ul>	11	PF to Follow Up
<p><b>Mixed Ability Science Classes.</b></p> <ul style="list-style-type: none"> <li>• Concern about the impact of mixed classes particularly on the more able members of the class. Parents would like to know the reason behind doing this please. (email sent to LN 21/09/18)</li> <li>• Mr Cardus, our Head of Science, is communicating with all Year 11 Parents this week (by 28.09.18) to clearly explain the rationale behind this decision. However, it is important to note that in the past couple of days there have been changes to some of the groupings in order to address some non-productive dynamics in the groups. Our overriding philosophy at CFS is always to teach to the top of the class, with differentiation for those less able, not the other way around. This results in very high expectations permeating throughout each class. Early feedback from pupils and staff has been very positive so, whilst there are obviously some concerns expressed here, many are also seeing this as a very positive move – for the reasons Mr Cardus will explain in his letter. From SLT, however, we have acknowledged that this change should have been communicated to parents prior to the summer; unfortunately, Mr Cardus was away from school for several weeks at the end of term due to illness and this slipped through the net. We have taken this on board and appreciate that the lack of communication here has not aided the change.</li> </ul> <p>In terms of the new staff – we have expanded the Science teaching team to cater for A-Level provisions. This has meant that we can now have Biology, Chemistry and Physics specialists in all groups – Year 11 classes are now even better staffed in terms of all three Sciences being fully represented. This is very rare in secondary schools – who often lack Physics specialists for example – but we have ensured that Year 11 have the most experienced and specialist teachers in all three areas of the subject.</p> <ul style="list-style-type: none"> <li>• Letter sent out to Y11 Parents 26/9/18</li> </ul>	11	-
<p><b>Caterers.</b></p> <ul style="list-style-type: none"> <li>• Long queues for hot food, particularly during 2<sup>nd</sup> break. Kids not having long enough to eat.</li> <li>• Better display &amp; confirmation of pricing required, students are being charged different prices for products than those on the pricelist sent out to parents.</li> <li>• How do parents pursue queries regarding pricing, can receipts be issued to students? Emails do not seem to be being answered about this.</li> <li>• Concern about labelling &amp; provision of food for children with allergies not being available.</li> <li>• If parents have questions on pricing, receipts, labelling and provision of food for children with allergies need to contact Edwards and Ward direct on <a href="mailto:chiches-terfree@edwardsandward.co.uk">chiches-terfree@edwardsandward.co.uk</a>. There was an early problem with this email, but it is now working.</li> </ul>	11,10,9,8,7,	PF to Follow Up
<p><b>Art Room.</b></p> <ul style="list-style-type: none"> <li>• Can hooks be provided in the Art Room to hang blazers on to prevent them from</li> </ul>	8	PF to Follow Up Jan '19

<p>coming in to contact with messy materials used during the course of the lesson?</p> <ul style="list-style-type: none"> <li>We are sure this is possible, but it will go on the list of facility jobs to be actioned so may not be done immediately. We will check with the Art and Design that they want this too.</li> </ul>		
<p><b>Breaks.</b></p> <ul style="list-style-type: none"> <li>Will the new system of 2 equal breaks be reviewed to see if the new structure of the day is effective? If so, after what period of time &amp; if found not to be effective would school consider taking 10 mins from 1<sup>st</sup> break &amp; adding it to the 2<sup>nd</sup> in order to allow students more time for lunch?</li> <li>Think this is a Student Council discussion, and we will review at half-term, but we are hoping that data will show a reduction in break time behaviour incidents. We need to involve staff and students in this discussion as well as dining room, as well as let the approach bed in. If we lengthen lunch, there is nothing for them to do and that's when incidents begin. There are a small number of students who are still eating at 2pm. We look forward to our discussions with Student Council.</li> </ul>	8	PF to Follow Up Jan '19
<p><b>CLASS MIXING.</b></p> <ul style="list-style-type: none"> <li>Concerns about mixing classes frequently and how the shape of classes is decided. Concern that this is disruptive for children and about the impact it has on kids and their learning.</li> <li>Class mixing is decided through a combination of academic and pastoral discussion. HOHs and HODs work together on this. It allows poor behaviour habits to be disbanded and a fresh start each September. Once a year is common across the majority of secondary schools and annually is not considered to be frequent.</li> </ul>	9	-
<p><b>LOST PROPERTY.</b></p> <ul style="list-style-type: none"> <li>Where do Seniors go to find their Lost Property?</li> <li>Do School still want PF to do ½ termly sweeps of school site? Could students help return named items to owners?</li> <li>Mrs Williams has a plan which needs further discussion, but we are hoping to have a facility near the Main Reception for secondary.</li> <li>Yes, please to half termly sweep and we are sure secondary community tutor groups could add this to their list of duties to support too.</li> </ul>	9,10	PF to Follow Up
<p><b>Clubs.</b></p> <ul style="list-style-type: none"> <li>Is it possible to offer more teacher-run (so cheaper) clubs?</li> <li>To be very honest, this is not possible. All staff are already involved in clubs, KS4 teaching, meetings or staff training. We will need to make some revisions next term eg we have too many clubs operating on a Thursday and given parental habits to arrive and park up early together with the numbers of children involved, this situation is becoming untenable and unsafe.</li> </ul>		PF to Follow Up

## PRIMARY

Issue	Source	Follow Up?
<p><b>YR 4 CHANGING FOR PE.</b></p> <ul style="list-style-type: none"> <li>An item was raised with PF years ago regarding Yr 4 having separate changing areas for boys &amp; girls; we were told this would be possible at the Convent. Is it possible for</li> </ul>	4	-



<p>Yr 4 to have all boys changing for PE in 1 classroom &amp; all girls changing in the other please?</p> <ul style="list-style-type: none"> <li>Classes do not have P.E at the same time and so we do not have two rooms available for changing. We do not feel that it is necessary for Year 4 pupils to change separately and do not have the facilities to enable this. We would work with any individuals that need a separate space to change and try to accommodate this if possible.</li> </ul>		
<p><b>Swimming.</b></p> <ul style="list-style-type: none"> <li>Could details of Swimming be provided for the appropriate years well in advance of the lessons please so that parents have time to ensure pupils have the correct equipment?</li> <li>This is not a problem at all, Year 4 will be swimming after the Christmas holiday. This was communicated in a newsletter last year but we will add it to a future newsletter.</li> </ul>	4 & 5	-
<p><b>Shape of the day.</b></p> <ul style="list-style-type: none"> <li>Could we have more details of the shape of the day over the week please? E.g. what day is PE on?</li> <li>This was provided in the welcome letters by every Primary class teacher. Please do not hesitate to ask if you need another copy.</li> </ul>	4	-
<p><b>Hours spent on Curriculum.</b></p> <ul style="list-style-type: none"> <li>Why are the school holidays so long when the school day is so short? Concern about children not getting enough time spent on the curriculum.</li> <li>Our school day is not short; it may be slightly shorter than last year for certain year groups, but all KS4 students are in lessons until 1630 Tues- Thurs. As you would expect, as a leadership team, we will monitor and review any changes we made for this academic year.</li> </ul>	4	-
<p><b>Cyclists.</b></p> <ul style="list-style-type: none"> <li>Is it possible for a better solution could be found for primary cyclists who are currently struggling to make their way through all the seniors to access their bikes?</li> <li>We are looking into this and considering controlled access via the staff gate at the south side of the site. We need to risk assess this first, and have a simple system of knowing which parents are entering the site and then leaving the site.</li> </ul>	4	Monitor
<p><b>School Bags.</b></p> <ul style="list-style-type: none"> <li>Some students are struggling to get to &amp; from school with just book bags. Could school please confirm policy regarding bags/rucksacks for Primary?</li> <li>We are encouraging all primary pupils to carry a reading folder and to leave a PE kit in school every day. We have limited storage space but can accommodate a few rucksacks for pupils who may cycle in or who use public transport.</li> </ul>	6,5,4	-
<p><b>Clubs.</b></p> <ul style="list-style-type: none"> <li>Can clubs be spread more evenly across the week?</li> <li>Clearer details required about clubs, pricing &amp; contact details for those providing external clubs. Some clubs looked like they only cost £1 but then ended up costing a lot more.</li> <li>Some clubs finish before 4:30 (e.g. French, Ukelele) where are carsharing children expected to wait until 4:30?</li> <li>Will more peripatetic Music clubs be available from January? Is it possible to offer more teacher run (so cheaper) clubs?</li> <li>Are clubs that require uniform to be bought likely to be offered for more than 1 term?</li> </ul>	6,5,4	PF to Follow Up

<ul style="list-style-type: none"> <li>• Clubs will be spread more evenly across the week when the revised offer is released for Justice Term.</li> <li>• External clubs will now be bookable directly so that costings are clear so parents will not have to book via Parentpay for outside providers.</li> <li>• We will also be working to make sure all clubs finish at the same time. Music teaching will be taken over by our Secondary music department who will be looking to extend the offer.</li> <li>• Teachers are already running a club each and this is proving to be difficult as it is leaving us short staffed at pick up times. We asked if any parents would be willing to run a free club and had no response to this request.</li> <li>• Clubs that require specialist outfits will be running for more than one term.</li> </ul>		
<p><b>Lunchtimes/ Caterers</b></p> <ul style="list-style-type: none"> <li>• Many kids are saying that lunchtime is now much shorter and that they do not have time to eat their lunch.</li> <li>• Frequently when year 6 get to canteen dinners they have run out, even ketchup. Also portion sizes very small, ie year 1 same size portion as year 6.</li> <li>• All primary pupils have an hour for lunch (Year R has an hour and 10 minutes), this roughly equates to 30 minutes dining and 30 minutes play time.</li> <li>• We are currently working with the catering firm to find a way to ensure that all options are available through the lunch break. This has not been an issue during the past week.</li> </ul>	6	Monitor
<p><b>Drop Off.</b></p> <ul style="list-style-type: none"> <li>• Concerns that are now not enough staff to help the very little ones in the mornings and as parents unable to park this can be very difficult.</li> <li>• We have 2 members of staff in the drop off area and 3 members of staff supervising children in the play space. Unfortunately, all other teachers need to be in class to receive children and so we cannot allocate any other staff to the drop off zone.</li> </ul>	1	-
<p><b>Bridge Safety.</b></p> <ul style="list-style-type: none"> <li>• Concerns about a wooden shelter the other side of the bridge (Whyke Estate) where those wanting to access the hostel hang about drinking when it gets dark as they can't get into the hostel until 5.30?</li> <li>• Request for bins on the bridge for bottles and smoking pipes etc.</li> <li>• These issues are beyond the remit of the school to address. Bins would be an issue for the Council. With regards to homeless people, this is a difficult issue to deal with as the pathways etc are public areas.</li> <li>• In the event of people experiencing anti-social behaviour, I would recommend that parents report it in the same way as they would if they experienced this in any public place (police/social services/council).</li> </ul>	1	Monitor

## Parent Feedback to School

- Not been as hard to find their way around as they thought it would be.
- They love the new dance studio.
- New Art teacher is very popular.
- Parents very impressed with smoothness of drop off.
- Rugby team are loving the new outdoor sports pitches.
- Great to have clean, working toilets.
- Food in canteen is Good quality & reasonably priced.
- Kids do not like the 'whole school' supervised study sessions, finding it really hard to concentrate.
- Year 1 really like the clubs, the kids are really enjoying them.
- Good to have whole year dates before summer holiday this has been really helpful.
- Morning drop offs have been a pleasant surprise and allowing many parents to get to work early so this has been well received.
- Website is very easy to use and navigate and much easier to find info. Been really good to see the Facebook being used by school to share photos especially at start of term as it allows us to get more of an insight into what happens at school.
- We like that the school have told us trips for the whole year, with the costs for each. No more last minute frantic arrangements and surprise bills especially with year 6 and 7.

‘Good job everyone for setting up the environment that certainly our children want to go back to each day. For the critics - try setting up a school from scratch yourselves before being overly critical. Every new project has teething problems the key is to work together to get them sorted. Those of us who work in industry will recognise that no project always goes to plan. Well done CFS, teachers and parents for creating a positive learning centre that lots of children and parents want to be part of.’ **Y4 parent**

“I would like to thank the school for making the transition to the new school site smooth.” **Y6 Parent**

## Parent Forum Meeting Attendance 2<sup>nd</sup> October 2018

<b>Name</b>	<b>Role/Year</b>	<b>Appointed</b>	<b>Signature/Apologies</b>
Kathryn Christopher - Chair	12 Chair	Jan 17	Attended
Claire Mills (2 <sup>nd</sup> sitting)	12	Nov 17	Apologies
Hannah Peter (11, 7 & 4)	Yr.11	Oct 15	Attended
Pat Connors	Yr. 11	Jan 17	Attended
Wendy Pope (12? & 10)	Yr. 10	Oct 15	Attended
Beth Meek	Yr.10	Nov 17	Attended
Susanna Valenzuela (9&6)	Yr. 9	May 18	Attended
Jayne Boyd	Yr. 9	Oct 16	Attended
John Holcroft	Yr. 8	Oct 17	Attended
Jemma Robinson	Yr. 8	Oct 17	Apologies
Sam Stowell (5,7 & 8)	Yr.7	May 17	Attended
Sarah Boote Cooke (7 &6)	Yr. 7	Oct 14	Attended
Bev Odell	Yr. 6	Oct 15	Attended
Jo Scott	Yr.6	Nov 17	Attended
Joanne Johnstone (5 & 10) VC	Yr. 5	Sep 15	Attended
Aimee Francis	Yr. 5	Nov 17	-
Nicki Hughes (4)	Yr4	Sep 15	Attended
Niki Cath	Yr.4	May 17	Attended
Nilesh Patel	Yr3	Oct 15	Apologies
Libby Kearsley (3 &R)	Yr.3	Oct 17	Attended
Nicole Bridger	Yr.2	Oct 17	Attended
Alyson Livesey (8 & 5)	Yr. 2	Oct 15	Attended
Emma Randall	Yr.1	Oct 17	Attended
Charli Milne	Yr.1	Oct 17	Attended
Vacant	Yr.R	-	-
Vacant	Yr.R	-	-
Jenny Clough	Principal	-	Attended
Luke Hanna	Head of Primary	-	Attended
Sian Williams	Head of Secondary	-	Attended
Gay Grimwood	Business Manager	-	Not Needed for Meeting
Anne Harris	Parent Governor	-	Attended
Joe Appleby	Parent Governor	-	Attended

Julia McCulloch	Chair of Friends	-	-
Tim HoGarth	3	Prospective Rep	-
Louise Streeter	10 & 3	Prospective Rep	Attended
Jo Ayling	10 & 4	Prospective Rep	Attended
Emma Nichols	7	Prospective Rep	Attended
Clare Pascoe	7	Prospective Rep	Attended
Emma Keen	3 & R	Prospective Rep	Attended
Heide Williams	R	Prospective Rep	Apologies
Katie White	10	Prospective Rep	-
Jo Golby	(11,9,7,4 & 2)	Prospective Rep	Apologies
Rachel Sanders	12 & 9	Prospective Rep	Attended
Morag Hill	4 & 1	Prospective Rep	Apologies